INFORMATION TECHNOLOGY COMMITTEE
MINUTES
September 8, 2004

PLACE: Room 119, Darien Town Hall   TIME: 8:30 a.m.

ATTENDING: Pugh, Ginsberg, Penn, Harrel, Crary, Kramer, Klein, Gray, Berry, Hovell,
Westcott, Adams, Plehaty

Minutes

The July 7th minutes were unanimously approved as written.

Mr. Pugh updated the group on the Blum Shapiro report. He said that Barbara Cook of the Board of Finance made a plea for new land use software. The BOS has approved funding for such. The Board of Finance meets soon to consider the request for these funds. The report is on the Town web site.

CIO Reports

Mr. Crary said that the Class e-connect software was recently the subject of two days of meetings regarding Internet registration and payment. It is scheduled to be running in early 2005. A report on the meeting was prepared by the contractor, which Mr. Crary will provide the report to ITC members. Mr. Pugh wants an ITC member involved with the Park & Rec. implementation similar to the role he has played with the police department.

Mr. Adams explained that mobile data hardware has been installed. The frame relay is not solid yet. The Town e-mail system was corrupted last week. He and his staff are still working on solving the problem.

There is a new darienps.org. domain service. The library is going to change to darienlibrary.org. There is a new fiber line coming into Town Hall at a cost savings. He then distributed his CIO report.

Dr. Kramer updated the group on technology needs at the new high school. She explained that there is a need for about $750,000 for new technology. Mr. Penn asked about the costs of ongoing maintenance.

Mr. Gray said that one technology staff person has left the Library.

Mr. Pugh said that Ms. Berry followed-up on the Blum Shapiro report, and presented to the Board of Selectmen the establishment of a web site Committee. Ms. Berry said that Ms. Klein will be appointing a Committee. It will include herself, a Board of Finance member, an ITC member, some Town Hall staff, and an RTM member.

Mr. Ginsberg then distributed his Sept. 7 memo re: GIS software analysis. He explained the memo, and the issues involved. Mr. Penn said this should decision be a priority. Mr. Adams noted that it is important to see third-party systems first-hand.

Mr. Pugh noted that there are three major changes/implementations this year; mobile data for the police, the Class e-connect software for Park and Rec and the Land Use/Permit Software. .

The meeting was then adjourned at 9:45 a.m.

Respectfully submitted:

Jeremy B. Ginsberg

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